

FACILITY OWNERSHIP CHANGE MEMORANDUM

To: Facility Owner/Operators

From: Greg M. Wilz, Chairman
State Emergency Response Commission

Subject: Facility Ownership Changes

Date: December 28, 2006

The State Emergency Response Commission (SERC) requests your assistance with our efforts to maintain an accurate database of facilities in North Dakota reporting under the Emergency Planning and Community Right-To-Know Act (EPCRA). We are trying to identify facilities that are no longer owned or operated by your company or corporation.

If you received a reporting package for Reporting Year 2006/CY2007 and you no longer own or operate this facility or facilities, (i.e., the business is closed, was sold to another person or company or corporation, merged with another company or corporation, combined any facilities, etc.), we request you provide us with the following information:

1. The name of the new owner/company/corporation; and
2. The point of contact (POC) for this new owner/company/corporation; and
3. The mailing address for this new owner/company/corporation; and
4. The telephone number for this new owner/company/corporation

With this information, we can then provide the new owners/operators with a reporting package to ensure accuracy of information for first responders and individuals seeking right-to-know information.

If you have any questions, contact either Ray DeBoer – rdeboer@nd.gov; Roxann Hopfauf – rhopfauf@nd.gov; or Brandon Hoechst – bhoechst@nd.gov, or at 701-328-8100.